

August 15, 2001

WORKFORCE INVESTMENT ACT (WIA)
STATE ADMINISTRATIVE ENTITY (SAE)
SAE INFORMATION NOTICE NO. 56-01
(SIN NO. 56-01)

**SUBJECT: TECHNICAL ASSISTANCE AND TRAINING FOR WIA LOCAL
BOARDS, ONE-STOP OPERATORS, ONE-STOP PARTNERS AND
SERVICE PROVIDERS**

1. **PURPOSE:** To provide guidance on the requirements under the Workforce Investment Act (WIA) that the State Administrative Entity (SAE) is to provide technical assistance and training for WIA service providers.
2. **BACKGROUND:** The WIA at Section 170, "Technical Assistance" describes technical assistance and training in general. Section 136, "Performance Accountability System," specifies the requirement that technical assistance be provided when there are sanctions for local areas and states following a failure to meet state and local performance measures. This technical assistance includes assistance in the development of a performance improvement plan. Section 665.210 of the Federal Register 20 CFR Part 652, dated August 11, 2000 (Volume 65, Number 156) Final Rules that describes allowable Statewide workforce investment activities also addresses technical assistance and training.

DISTRIBUTION:

NM State and Local WDB Chairpersons
SAE NMDOL EO Officer
NMWDAs/LWDBs Subrecipients

USDOL Federal Representative

SAE NMDOL Legal Counsel
NMWDAs/LWDBs Administrative Staff

3. **ACTION:** The USDOL and the NMDOL SAE shall provide, coordinate, and support the development of, appropriate training, technical assistance, staff development, and other activities, including assistance in replicating programs of demonstrated effectiveness. The USDOL and/or the NMDOL may award grants and enter into contracts and cooperative agreements to effect the delivery of technical assistance and training services. Technical assistance and training are to be provided by the SAE upon request.

Allowable Statewide workforce investment activities described in the Final Rules include providing capacity building and technical assistance to local areas, including local boards and their staff, One-Stop operators, One-Stop partners, and service providers. These activities may include staff development and training and the development of exemplary program activities. Technical assistance may include providing support to local areas for the identification of eligible training providers and carrying out such adult and dislocated worker employment and training activities as the state determines are necessary to assist local areas in carrying out local employment and training activities.

Local Boards, One-Stop operators, One-Stop partners, and eligible providers can request technical assistance and training from the NMDOL SAE by phone at (505) 827-6827 or in writing to:

Alan Richardson, Director
New Mexico Department of Labor Job Training Division
P.O. Box 4218
Santa Fe, New Mexico 87502

4. **EFFECTIVE DATE:** This Notice is effective immediately and shall remain in effect until rescinded.
5. **RESCISSIONS:** None.
6. **CONTACT ENTITY:** Inquiries regarding this Notice should be directed to the Job Training Division in Santa Fe at (505) 827-6827.

CLINTON D. HARDEN, JR.
Secretary