

Bill Richardson  
GOVERNOR




Alan Varela  
EXECUTIVE DIRECTOR

*Governor's Office of*  
**WORKFORCE TRAINING & DEVELOPMENT**  
**GENERAL INFORMATION MEMORANDUM (GIM) No. 04-07**

**DATE:** March 15, 2007

**TO:** ALL FAMILY OPPORTUNITIES ACCOUNTS ACT (FOAA) PROGRAM CONTRACTORS

**FROM:** ALAN VARELA, EXECUTIVE DIRECTOR 

**SUBJECT:** FAMILIES OPPORTUNITY ACCOUNT ACT (FOAA)

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The purpose of this General Information Memorandum (GIM) is to inform the contractors of the Families Opportunity Account Act (FOAA) that the Office of Workforce Training and Development (OWTD) has assigned the following contract managers to each grant agreement.

The contract managers are assigned as follows:

Community Action New Mexico  
Suzette Lucero  
Suzette.Lucero@state.nm.us  
(505) 827-9834

Women's Economic Self Sufficiency Team (WESST)  
Julie Ann Pacheco  
JulieAnn.Pacheco@state.nm.us  
(505) 827-6868

HELP New Mexico  
Jeff Barela  
Jeff.Barela@state.nm.us  
(505) 827-6818

OWTD has requested that performance reports be submitted to your contract manager on a monthly basis. Financial status reports and payment requests with backups must be forwarded to Michael Mulligan, Chief Financial Officer, at the OWTD Fiscal Unit.

Thank you for your continued assistance in this valuable program.