

Bill Richardson  
GOVERNOR



Reese Fullerton  
EXECUTIVE DIRECTOR

*Governor's Office of*  
**WORKFORCE TRAINING & DEVELOPMENT**

**GENERAL INFORMATION MEMORANDUM**

GIM NO. 01-06

DATE: January 4, 2006

TO: OWTD Directors, Managers & Supervisors

FROM: Reese Fullerton, Executive Director

BY: Sylvia A. Abeyta, HR Manager

THROUGH: Bill Dunbar, Deputy Director/Operations

SUBJECT: State Personnel Rule Changes

---

Attached for your immediate use are copies of rules 1.7.1; 1.7.3; and 1.7.4 which became effective 12/30/2005. The State Personnel Board made official changes to these rules at its December meeting. Please replace these updates in your State Personnel Rules & Regulations binder.

The biggest change was the move from two (2) pay structures to one (1) combining Manager pay opportunities with Non-Manager pay bands. A separate memorandum with further details related to the implementation of the Manager Classification Study will be out shortly.

In addition, it is important to note that **Annual Leave now counts as time worked for purposes of calculating overtime.**

Please inform your staff affected by these rule changes.

If you have any questions, do not hesitate to contact me.